ANN HALKETT, CEDS

DIRECTOR, SOLVED

BIOGRAPHY

Ann Halkett joined Alexander Holburn in 2000 as a senior paralegal and has more than twenty years of experience. Ann became the Litigation Support Manager in 2014 and Director of eDiscovery Services in 2021. She advises and assists on a wide variety of litigation support systems and technologies including evidence management, electronic discovery and specialized databases and trial presentations.

Ann has dealt with all levels of the courts from Small Claims to the Supreme Court of Canada and in a number of civil litigation practice areas including municipal nuisance and negligence, fire loss, sexual assault, construction, commercial, aviation, personal injury (plaintiff and defence), foreclosures and collections.

In June 2015, Ann was featured In The Spotlight by the *Continuing Legal Education Society of British Columbia* to recognize her extensive volunteer work. Most recently, Ann was among a group of E-Discovery experts in Canada involved with the drafting of a Canadian certification exam and study manual for the Association of Certified E-Discovery Specialists.

ON A PERSONAL NOTE

Ann's love of travel inspires her to explore new cultures and create lasting memories with her family. She values lifelong learning, often enrolling in courses that support both her professional growth and personal interests. Committed to her well-being, Ann also enjoys resistance training, a practice that strengthens her body, relieves stress, and supports a balanced lifestyle.

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EDUCATION

- May 2024, Certificate in AI & Law, Queen's University
- June 2022, Certificate in Privacy and Cybersecurity Law, Osgoode Hall Law School
- June 2021, Harvester Certified Specialist
- June 2021, Harvester Certified Administrator
- 2020 Recipient of the Cheryl Disch Women in Technology Scholarship, International Legal Technology Association
- 2020 Certificate in Autopsy Basics and Hands On
- 2019 Certificate in E-Discovery, Information Governance and Privacy, Osgoode Hall Law School
- 2019 Certified E-Discovery Specialist (CEDS), Association of Certified E-Discovery Specialists
- 2018 Certificate in Project Management, UBC Sauder School of Business
- 2016 Structured Query Language,

RECOGNITION

- 2022 Award Winner – Best Member White Paper of the Year, International Legal Technology Association (Annual award for the year noting the best white paper by a member in the ILTA collection)

PUBLICATIONS

- May 10, 2024, "New Tech Trends and AI in the Legal Realm", British Columbia Continuing Legal Education Family Law Basics for Paralegals and Legal Support Staff 2024, Speaker
- January 2024, "Litigation Support Survey & Gen AI" and "Large Language Models: Risks, Limitations & Considerations" International Legal Technology Association, Author
- November 20, 2023, "Primer on eDiscovery", British Columbia Continuing Legal Education *eDiscovery and Electronic Evidence*, Author
- August 21, 2023, "The 2023 Lit Support Survey: Lit Support and Evolving Strategies Panel" International Legal Technology Association Annual Conference (ILTACON) 2023, Co-Speaker
- August 22, 2022, "Automate the Boring Stuff: 9 Ideas in 90 Minutes for the Lit Support Superstar" International Legal Technology Association Annual Conference (ILTACON) 2022, Co-Speaker
- Spring 2022, "Choosing a new eDiscovery platform" *Paralegal Press*, BC Paralegal Association, Issue #1 | Vol. 58, Page 6, Co-Author
- Spring 2022, "Electronic Discovery Challenges and Education" *BCLMA Spring TOPICS Informed Opinions on Legal Management Newsletter*, BCLMA, Page 18, Co-Author
- Spring 2022, "Data Migration: Considerations and Action Items During and After the Migration (Part II), *Peer to Peer ILTA's Quarterly Magazine*, Issue #1 | Vol. 38, Page 50, Author
- Spring 2022, "Data Migration: Pre-Migration Planning and Action Items (Part I), *Peer to Peer ILTA's Quarterly Magazine,* Issue #1 | Vol. 38, Page 12, Author
- March 8, 2022, "Updating your E-discovery and E-disclosure Skills for the Post-Pandemic Era", The Canadian Bar Association Skilled Lawyers Series, Co-Speaker
- August 22, 2019, "10 Litigation Support Tips in 60 Minutes", *International Legal Technology Association Conference* in Orlando, Florida, Speaker

BCIT 2016, Early Data Analyzer, LexisNexis

- 2016 Early Data Analyzer, LexisNexis
- 2013 CaseLogistix End User, Case Production and Administration
- 2013 Case Notebook End User and Administration
- 2013 Law PreDiscovery Certified Imaging Professional, LAW PreDiscovery E-Discovery Professional, and LAW PreDiscovery Certified Administrator
- 2012 eDiscovery Master Series Course – Process, Review & Analysis – Organization of Legal Professionals
- 2011 Forensics 101 for Legal Professionals – AccessData
- 2011 Avoiding eDiscovery Sanctions – AccessData
- 2011 Transcript Management – AccessData
- 2011 eDiscovery: Non-traditional Evidence and Collection – AccessData
- 2011 Using Analytics and Non-linear Search to Dramatically Reduce eDiscovery Review Times – AccessData
- 2010 Summation Support In-House Specialist (Summation Certified Enduser, Summation Certified Case Manager, and Summation Certified Administrator)
- 2002 Internet for Investigators course – BCIT Forensic Science program
- 1996 Certificate – Paralegal (Conveyancing) – Vancouver Community College
- 1994 Certificate – Paralegal (Litigation) – Vancouver Community College

- February 21, 2019, “Electronic Discovery Primer,” *British Columbia Continuing Legal Education Family Law Basics for Paralegals and Legal Support Staff*
- February 9, 2018, “Practical Advice for Conducting Electronic Discovery”, *Trial Lawyers Association of BC Pacific Legal Technology Webinar Series*
- November 19, 2017, “Anatomy of a Document – Documentary Evidence: How to assess it, organize it and submit it at trial”, *Canadian Bar Association*
- November 27, 2017, “EDiscovery”, *British Columbia Continuing Legal Education Family Law Basics for Paralegals and Legal Support Staff*
- September 28, 2017, “Electronic Discovery Primer,” *British Columbia Continuing Legal Education Advanced Civil Litigation for Paralegals*
- October 2, 2015, “The Busy Litigator’s Toolbox: Essential Advocacy Technology”, *Pacific Legal Technology Conference*
- June 18, 2015, “eDiscovery Best Practices”, TV, *British Columbia Continuing Legal Education*
- June 4, 2015, “Electronic Discovery Primar”, *British Columbia Continuing Legal Education*
- May 14, 2015, “Choosing an eDiscovery Software Program”, TV, *British Columbia Continuing Legal Education*
- April 9, 2015, “eDiscovery Overview”, TV, *British Columbia Continuing Legal Education*
- December 2, 2013, “Electronic Discovery Primer”, *British Columbia Continuing Legal Education*
- October 4, 2013, “Approaching e-Discovery”, *Pacific Legal Technology Conference*
- February 7, 2013, “eDiscovery (Almost) Everything You Need to Know in One Day”, *British Columbia Continuing Legal Education*
- June 27, 2012, “360 Degree Review”, *Commonwealth Legal Technology in Practice Conference* (Vancouver)
- June 14, 2012, “Civil Litigation Basics for Legal Support Staff”, *British Columbia Continuing Legal Education*
- April 13, 2012, “eDiscovery Primer”, *British Columbia Continuing Legal Education*
- November 25, 2011, “eDiscovery Primer”, *British Columbia Continuing Legal Education*

- 1992 Certificate – Journalism – Langara College
- 1990 B.A. – University of Victoria

- October 14, 2011, “Electronic Discovery Best Practices”, *British Columbia Continuing Legal Education*
- February 22, 2011, “Supreme Court Civil Rules for Legal Support Staff”, TV, *British Columbia Continuing Legal Education*
- September 30, 2010, “Secrets for Successful In-House Technology Investments”, *Commonwealth Legal Technology in Practice Conference*
- May 7, 2010, “Chambers”, *British Columbia Continuing Legal Education*
- February 22, 2010, “Supreme Court Civil Rules for Legal Support Staff”, TV, *British Columbia Continuing Legal Education*
- December 3, 2009, & September 20, 2007, “Preparing Chambers Applications”, *British Columbia Continuing Legal Education*
- December 8, 2006, “Chambers Applications”, *British Columbia Continuing Legal Education*
- 2005, “Preparing Perfect Chambers Applications” manual, *Law Courts Centre*
- June 5, 2003, “Chambers Practice”, *British Columbia Continuing Legal Education*

PROFESSIONAL & COMMUNITY AFFILIATIONS

- International Legal Technology Association, Member, Board of Directors
- Association of Certified E-Discovery Specialists (ACEDS), Vancouver Chapter, Past – President
- Electronic Discovery & Litigation Technology, Vancouver Community College (Paralegal Professional Development), Instructor
- British Columbia Legal Management Association, (Technolony Subsection), Member, Chair (2018), Co-chair (2017)
- Pacific Legal Technology Webinar Series, Trial Lawyers Association of BC, Member, Advisory Committee (2018 and 2019)
- International Legal Technology Association, Vancouver Member Liaison and Litigation and Practice Support Content Coordinating Team Member
- British Columbia Legal Management Association, (Litigation Support Subsection), Member, Chair (2012)
- British Columbia Paralegal Association, Member
- Kwantlen College Paralegal Program Advisory Committee, Member

(2005)

- British Columbia Paralegal Association, Past President & Newsletter Editor (1996-2003)