



## ASHLEY SMITH

MANAGER, HUMAN RESOURCES

### BIOGRAPHY

Ashley Smith leads all day-to-day functions of the firm's Human Resources department including staff recruitment, employee onboarding, performance management, and supporting employee development.

Ashley has worked in the legal industry for over 10 years, first as a legal administrative assistant, then supporting the associate and student recruitment program when she joined Alexander Holburn in 2019. Ashley completed the Human Resources Management Program at SFU in 2021 and joined Alexander Holburn's HR department full time.

Ashley's progressive experience in the legal industry has provided her with a unique perspective from which to advise firm leadership and employees alike. She also holds a diploma in social work with a focus in counselling, all of which has set a firm foundation for her career in Human Resources.

### ON A PERSONAL NOTE

In her spare time, Ashley enjoys travelling, supporting her favourite hockey and Formula 1 teams, and staying active by running the Vancouver seawall or boxing.

### PROFESSIONAL & COMMUNITY AFFILIATIONS

- CPHR Candidate

EMAIL [asmith@ahbl.ca](mailto:asmith@ahbl.ca)  
TEL 604 628 2723  
FAX 604 628 3223

---

### EDUCATION

- 2021 Human Resources Management, Simon Fraser University
  - 2013 Legal Administrative Certificate, Kwantlen Polytechnic University
  - 2011 Social Work Diploma, University of the Fraser Valley
-